

KHS CLASSROOM AND COMMUNITY GRANT GUIDELINES

What is the *Grant*?

The *Kenmore Heritage Society Classroom and Community Grant* is a monetary award based on a description of a planned activity involving Elementary or Middle School students in the Northshore School District that supports the Society's theme of "History Now." This *Grant* is intended as educational support to enhance the study of History, or to enable a community-based History effort.

Who may apply for the *Grant*?

It is expected that most applicants will be teachers who seek this *Grant* to support a specific activity within their classroom or at their school. Applications are also encouraged from those in other leadership roles in instruction, curriculum, or enrichment within the Northshore School District who wish to use the *Grant* for a specific student-centered program or activity.

What is the *Grant* for?

The activity described in the *Grant* application may be a single event, or it may be ongoing. The types of qualifying History-related activities that may win the *Grant* include (but are not limited to):

- a field trip
- a speaker, or attending a talk
- materials for a class or project
- a poster, booth, table, or exhibit at a public event or locale
- a means to enhance remote learning

When is the *Grant* issued?

The *Grant* is awarded annually, in the Fall. This timing gives a teacher or community leader the opportunity to plan for and use the money within the same school year, if desirable.

How are applications evaluated?

Applications for the *Grant* are reviewed by a panel made up of Board members of the Kenmore Heritage Society. At its discretion, the KHS Board may invite guest judges to participate, not to exceed 50% of the panel. For evaluation, "Applicant's Information" (Section I) will be separated from "Describe the Activity" (Section II) to keep the process as impartial as possible. The decision of the KHS Grant Panel is final.

How is the winner notified?

The KHS Grant Panel will use email to send confirmation of a submitted application, to communicate with an applicant if there are questions or clarifications needed, and to notify the winner. Unless requested by the applicant, email will not be shared for any other purpose.

Additional questions?

Questions about the *KHS Classroom and Community Grant* may be directed to khsarchives@gmail.com.